



LGITSA

2019 Awards Program

Recognising and rewarding excellence in
Information Technology and Information Management
across Local Government.

CALL FOR NOMINATIONS

Introduction

The Local Government Information Technology South Australia (LGITSA) Awards have been developed to promote and reward excellence in Information Technology (IT) and Information Management (IM) across the Local Government sector in South Australia.

Through this recognition it is envisaged that the overall perceived professionalism of the sector will improve, resulting in increased pride by all Local Government participants whose valuable contribution to IT and IM often goes unnoticed.

The awards, and the associated stories underpinning them, will also be used as a promotional opportunity to the wider South Australian, and potentially Australian, technology, government and corporate sectors.

The awards will be presented at the awards Gala Dinner as part of the LGITSA Conference on Thursday 17 October 2019.

A Note From the President

The LGITSA Awards have proven to be a great way to promote and reward excellence in Information Management and Information Technology across Local Government in South Australia.

This year our Board has refined the categories and the entry process has been further simplified to make it easier to enter and articulate the fantastic initiatives that are being delivered.

Aim

The overall aims of the LGITSA Awards Program are to:

- ◆ Recognise and reward excellence in IT and IM across the State.
- ◆ Create an aspirational goal leading to the elevation of standards and quality of IT and IM services across Local Government Councils in South Australia.
- ◆ Create awareness across the sector, State and community of the level of expertise and excellence in Local Government Councils in IT and IM.

Benefits of Nominating

There are many benefits of nominating. These include:

- ◆ Recognition of Information Technology and Information Management excellence.
- ◆ Promotion of a team, Council and/or sector.
- ◆ Reflection on, and celebration of achievements.
- ◆ Career enhancement.

Eligibility

The awards are designed to recognise Local Government Information Technology and Information Management achievements through innovation, leadership practices, collaboration and resourcefulness.

Councils that are current Members of LGITSA are eligible to submit a nomination for initiatives completed from 1 July 2018.



Award Categories

Excellence in Community Experience

This award recognises excellence in initiatives that have streamlined processes and improved the experience of the community; through the delivery of Smart City technology, digital transformation or customer engagement.

Excellence in Information Management

This award recognises excellence in the delivery of Information Management services beyond the business as usual; through initiatives that are new to the organisation or new to Local Government.

Excellence in Employee Experience

This award recognises excellence in initiatives that have enhanced or introduced new business processes to improve the employee experience; through the delivery of IT infrastructure, applications or process improvements.

Excellence in IT Service Delivery

This award recognises excellence in the delivery of Information Technology services beyond the business as usual; through initiatives that are new to the organisation or new to Local Government.

Judging Criteria

Young Achiever of the Year

This award recognises an individual under the age of 30 who has exceeded expectations, through excellence in customer service or delivery of an innovative project or process improvement.

Team of the Year (IT/IM)

This award recognises excellence in the delivery of services to the organisation and transformation to a high performing team; through progressive leadership practices and/or successfully responding to external demands.

An independent judging panel is responsible for the judging of entries. The judging panel for each category will consist of a cross section of professionals selected in good faith from former Local Government IT/IM sector professionals, LGITSA partner organisations, and/or independent non-profit organisations invited by LGITSA. Each nomination will be judged on its merits.

LGITSA will supply a list of Councils and the number of FTE employees (as reported at the end of the last financial year), which the judges will take into account when considering the merits of each nomination.

The judges will use their discretion to identify the winner of the category. If they feel that two nominations stand out and they cannot split them they may identify two winners for the category.

If nominations are of such a high standard and there is one winner, they may identify up to two commendations for the category.

The awards will be presented at the Gala Dinner as part of the LGITSA Conference on Thursday 17 October 2019.

Nominate by 26 August 2019 at www.lgitsa.com.au.

Criteria For Nominations

Nominations should be written in a way that they would be understandable by a member of the community. Nominations will be judged and shortlisted based on the below criteria. The judges may ask shortlisted candidates for further information at any time during the judging process.

For all categories (except Young Achievement Award) please provide:

- ◆ A summary of the nomination (please include what, when, how, who, why and how much) (up to 300 words). Should you be a finalist, this summary will be used in the Awards night booklet.
- ◆ Explain how you engaged with key stakeholders and how these relationships contributed to the success of this nomination (up to 150 words).
- ◆ Demonstrate the tangible outcomes of the work including benefits to the individual, organisation and/or community, whether already achieved or proposed. What performance/success measures have you utilised? (up to 250 words).
- ◆ Outline your change management approach(es) including any cultural impacts or challenges that were overcome (up to 250 words).
- ◆ Demonstrate how this project provided value for money and share any other value adds that were realised (up to 250 words).

- ◆ Share lessons learnt and how these can be applied to other councils (up to 250 words).

For the IT/IM Team of the Year please also:

- ◆ Reflect on the attributes that make your team a success and how these provide value to the organisation (up to 250 words).

For the Young Achievement Award category please provide:

- ◆ A summary of the key achievements of the nominee (up to 250 words).
- ◆ A short biography of the nominee (up to 250 words).
- ◆ Details of key achievements and how the nominee has gone beyond the expected (up to 250 words).
- ◆ Explanation of what challenges were faced along the way, and what strategies were implemented to overcome them (up to 250 words).
- ◆ Reflections on personal attributes that contributed to the nominee's success, and how these provide value to the team and organisation (up to 250 words).

Entries

All entries for LGITSA 2019 Awards must be submitted via the online form at www.lgitsa.com.au by 5pm Monday 26 August.

- ◆ You don't have to complete the form all at once – you can create an account and save your work to complete at a later date.
- ◆ You can also download a Word document from the LGITSA website to help you gather the information prior to completing the online form.

- ◆ Choose your username and password carefully. Write it here so you remember it:

USERNAME:

PASSWORD:

- ◆ For assistance in completing the nomination form, please contact Taylor Kruger on 8291 7990 or taylor@lgprofessionalssa.org.au.

For All Categories

- ◆ Details of two (2) referees that may be contacted regarding the nomination.
- ◆ Nominators will be asked to acknowledge the following points:
 - That the nominee is aware of the nomination and will confirm the accuracy of all factual (not opinion) information in the nomination.
 - That the nominee(s) CEO or General Manager/Director has endorsed the nomination and deems information provided to be accurate. The CEO or GM/Director will be sent a copy of the nomination and asked to verify his/her endorsement.
 - That the nominee understands that should the nomination be shortlisted, a Zoom interview will be conducted.
- That the nominee understands that should the nomination become a finalist, they are expected to submit a minimum of three (3) high resolution photograph in JPEG or PNG format (or a maximum 2 minute video) by mid-September 2019 for use at the awards Gala Dinner.
- That the nominee understands that should the nomination become an awards finalist, they are expected to attend the awards Gala Dinner or provide an alternate person to attend on their behalf where possible.
- That a summary of the nomination may be published in a document circulated to all Councils and that finalists may be recorded (video/photo).
- That the nominator and nominee have read and accept the Terms and Conditions of the Awards program (refer LGITSA website).

Timetable For Awards

- ◆ Entries close – 26 August 2019
- ◆ Judging commences – early September 2019:
 - Initial assessment and shortlisting.
 - Evidence to support nominations may be sought at any stage during the process.
 - Site visits may be conducted as part of the final selection process.
- ◆ Notification of finalists – mid-September 2019:
 - All finalists will be required to submit a minimum of three (3) photographs or maximum two-minute video for use at the awards presentation. The photos will need to be of high quality – due prior to your finalist interview.
 - Zoom interviews with shortlisted candidates.
- ◆ Announcement of winners at the awards Gala Dinner as part of the LGITSA Conference on Thursday 17 October 2019.

Extensions

Extensions can only be granted by the Manager Operations, Events and Partnerships of LG Professionals SA.

Please email admin@lgprofessionalssa.org.au noting the relevant award category and requested revised deadline.

Further Information

Contact LG Professionals, SA on 8291 7990 or taylor@lgprofessionalssa.org.au.

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