

Smarter Collaboration City of West Torrens



Liz Bailey
Di Colls

West Torrens ..

Land area

3,704

ha (37 Km²)



31,000



\$65 million



Population

59,550

ABS ERP 2017

Population density

16.08

persons per hectare

248 FTE



Standard Applications

 **Objective** ECM

 **Objective** CONNECT

 **Objective** TRAPEZE

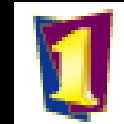
 **Objective** REDACT

infor

Geocortex[®]

 **infocouncil**

 **formsite**



T1Financials









 **chris**

ConQUEST



TouchPoint

 **interplan***
A CAMMS SOLUTION

 Microsoft Office 2013
 Access 2013
 Excel 2013
 Outlook 2013
 PowerPoint 2013
 Publisher 2013
 Visio 2013
 Word 2013

Coming soon.....

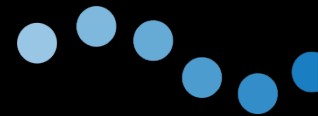
New scanning software








Objective ECM Integration







Managing the DA process

- When a development application is received, it is lodged in Pathway and a “DA File” is automatically created in Objective and a Pathway Catalogue populated

Name
 211/933/2018 - Construction of a detached dwell
 211/934/2018 - Construction of internal alteration
 211/935/2018 - Swimming Pool and Safety Fence



Fields: 

Pathway Application File Type Catalogue

Pathway Application Key: 365297

Pathway Application Number: 211/934/2018

Pathway Application Description: Construction of internal alterations to incorporate a pharmacy

Pathway NAR Key: 302976
44330

Pathway NAR Formatted Name: J Neale
ADELAIDE COMMUNITY HEALTHCARE ALLIANCE INC

Pathway Property Key: 181793

Pathway Location Description: 47-55 Anzac Highway
ASHFORD SA 5035















Pathway Customer Request Key:

Pathway Customer Request Number:



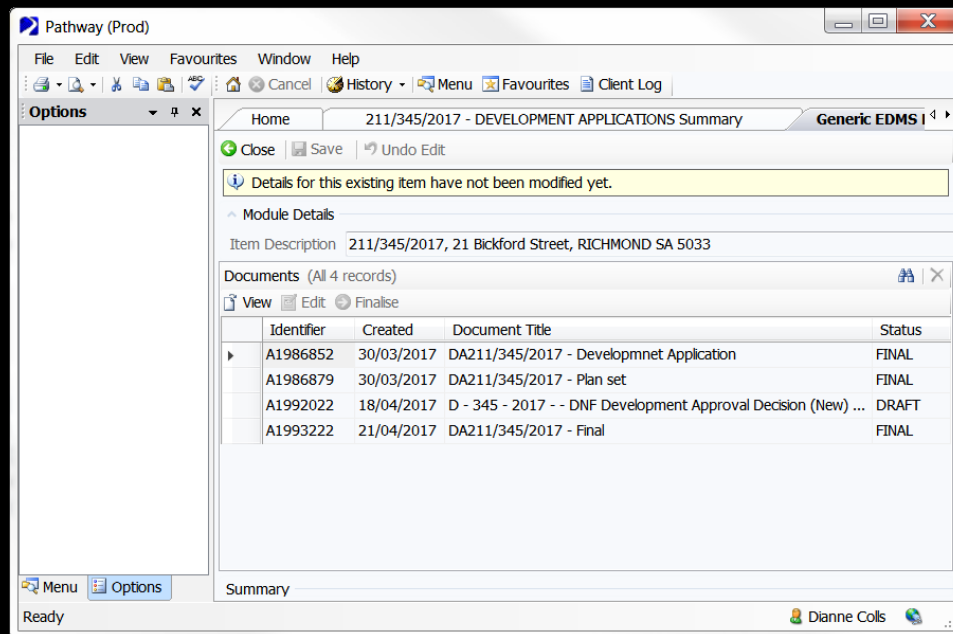
Managing documents

- The development application documentation is digitised (if required) and assigned to the relevant DA File in Objective
- Documents generated in Pathway are automatically populated in the Objective DA File eg decision notifications, statement of representations
- Documents/emails etc added to the File in Objective can be seen in both applications

 D - 934 - 2018 - - Delegated Assessment Report - General - 07-Sep-2018	 Objective Production
 D - 934 - 2018 - - DNF Development Approval Decision Electronic Only - 10-Sep-2018	 Objective Production
 D - 934 - 2018 - - DNF Planning Consent (requires Building) (New) - 07-Sep-2018	 Objective Production
 D - 934 - 2018 - - Tax Invoice - 06-Sep-2018	 Objective Production
 DA211 934 2018 - Signed DPC DNF	 Ebony Cetinich
 DA211 934 2018 - Stamped DPC Plans	 Ebony Cetinich
 DA211/934/2018 - 47-55 Anzac Highway, Ashford - CT	 Cathryn Jones

Editing documents

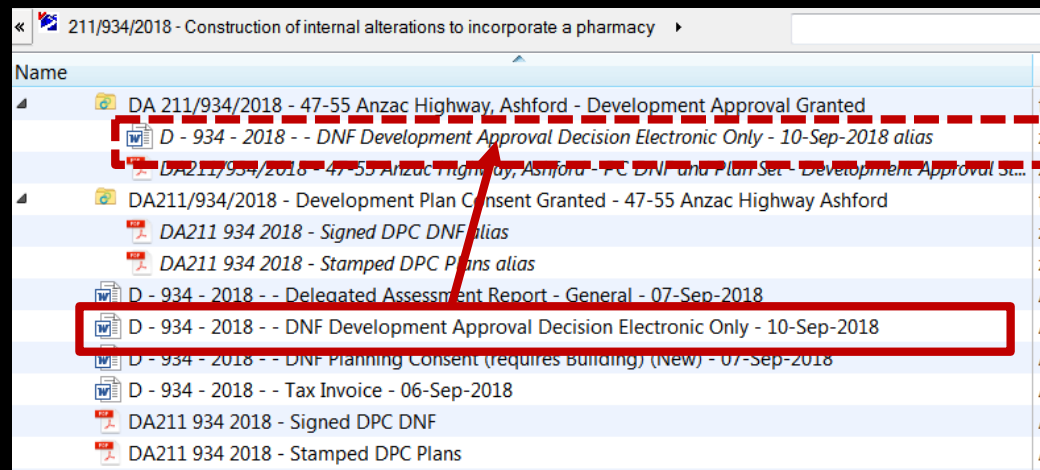
- Development application documents are edited using Objective Trapeze eg approval stamping, mark-ups
- Documents generated in Pathway can be edited in Pathway





Sharing Documents




- Workspace Folders are created within DA Files in Objective to share documents with the applicant, consultants, builder etc
- A shortcut to the documents is added to the Workspace folder and the relevant external parties are 'invited' to access the Workspace






Collaboration

- Connect Workspace folders are also created for private certifiers who regularly submit documents to council
 - They can upload documents at any time
 - Documents are immediately available in Objective
 - Documents can be quickly moved to the relevant DA File


Private Certifier Documents	
	City of West Torrens - Private Certification Lodgements - Building Certification Approvals SA P/L
	City of West Torrens - Private Certification Lodgements - Katnich Dodd
	City of West Torrens - Private Certification Lodgements - KBS Consultants




Objective CONNECT



Objective CONNECT





MY WORKSPACES





Welcome back Dianne! To start collaborating select a workspace below.

WORKSPACES

	Civil & Environmental Owned by Michael Georgopoulos , created on 4 Sep 2018
	DA211-9999-2018 34 Brooker Lane Mile End Owned by Di Colls , created on 27 Jul 2018

DOCUMENTS

	DA211/9999/2018 - Invoice.pdf (1 MB) Version 1 - Modified 12 Oct 2018
	DA211/9999/2018 - final plans.doc (80 kB) Version 1 - Modified 12 Oct 2018



Benefits - DA process

- All communication regarding Workspaces is done via email resulting in quick turnaround times
- It only takes a few minutes to create a Connect account
- Documents added to a Workspace folder are available immediately to participants
- Email notifications advise of documents uploaded and downloaded
- Connect can be accessed via any mobile device
- Cost savings by eliminating postage







Benefits cont...

- Documents can be tasked to participants with specific due date timeframes
- Alerts are sent if tasks not complete
- When a Workspace is closed, a complete audit history is captured in Objective detailing;
 - Who accessed the workspace
 - Documents that have been uploaded, downloaded and by who



DA Source Record Requests

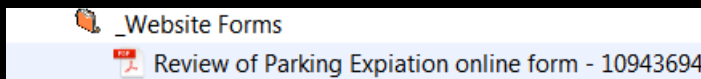
- DA source records (physical files) are held offsite at Grace Records Management
- When physical files are requested, Grace digitise the files and upload them to a Connect Workspace
- The Files then renamed, moved to the relevant DA File and tasked to the requesting planner
- Turnaround time for retrieving a DA File has been reduced from 24 hours to an average of 4 hours
- Files are received directly in Objective providing a streamlined approach for file requests

City of West Torrens - Grace Digitised Files	
	 211-235-2016
	 211-235-2016 Plans 6



Online Forms

- A range of online forms have been created using Formsite and made available on council's website
- When a form is completed it is automatically registered in Objective with the name populated from data entered in the form
- This provides a streamlined approach to capturing forms



City of
West Torrens
Between the City and the Sea

Online review of expiation

Person making the claim

Title

Full name *

Business name (if applicable)